



Minutes of the meeting of Wonersh Parish Council held on Thursday 21 November 2024 at 7.30pm, at the Wonersh Sports Pavilion.

Present: Cllrs Ben Knight, Max Gibbs, Stephen Lavender, Anthony Shutes and Kevin Sloan.

In attendance: Lisa Davison, Jeannette Stevenson, County Councillor Kevin Deanus, Borough Councillors Michael Goodridge and Jane Austin and one member of the public.

24/25 174 To consider and approve apologies for absence.

The Council considered and approved apologies from Mike Band, Rob Merriman and George Sobek.

24/25 175 Wonersh Parish Code of Conduct – Declarations of disclosable interests.

Cllr Howard noted a non-pecuniary interest in 24/25 201.

24/25 176 Open meeting for members of the public to raise matters with the Council.

The member of the public shared their appreciation for the work completed by the Parish Councillors and the stamina of the Councillors, Contractors and Officers. They requested an update on 24/25 196, and enquired as to whether item 24/25 192, pertained to the movement of the allotments to Barnett Hill Fields. The Council confirmed that this related to a separate matter and that whilst there was the option for the allotments to move in the future, this was not the Council's present plan. These items were brought up the agenda by the chair.

The County Councillor outlined changes in the local governance structure and the quickening pace at which this is expected. The expectation of the role that Parish Councils might play in this were noted and the importance of preparing Councils for any transfer of powers was highlighted by Parish Councillors. This is something recognised by Surrey Association of Local Council and the National Association of Local Councils, including at the recent conference.

Cllr Lavender enquired as to how to progress the 20mph limits with the seminary plans being in abeyance. Cllr Deanus noted that this would need further exploration in the next financial year, mindful of election timescales. The other areas progressed recently, such as Shackleford, had received development-related funds, which helped progress such local improvements.

Within Waverley, Borough Cllr Michael Goodridge is encouraging completion of the Section 1.06 agreement for the Seminary. Furthermore, he noted the difficulties in progressing the joint Council processes between Waverley and Guildford Borough Councils and this was having an impact at a strategic and operational level.

Cllr Austin in her Parliamentary role, highlighted that Jeremy Hunt MP is supportive of the Arbuthnot Hall, and they would welcome further details to include in the Letter of Support for the application to Your Fund Surrey.

Action: Cllr Howard to follow up with Borough Cllr Austin.

Cllr Howard requested an update on the Openreach provision, extending beyond Bramley and impacting the Parish. It was noted that there was a public meeting regarding the ongoing petrol-leak and associated, ongoing challenges next Friday 6pm in the auditorium in St Catherine's School. Cllr Austin will circulate further details, and Cllr Howard will attend on

behalf of the Parish Council. Borough Cllr Austin also noted that the Clerk could be included on the circulation list for the regular updates to share with Parish Councillors.

Action: Cllr Howard to attend the event on Friday 29 November 2024 and feedback.

24/25 177 To receive progress reports about matters previously considered and approved by the Council.

Cllr Shutes noted the lack of availability for a larger, double bin for outside Wonersh shop but it was appreciated that it was being monitored for a more regular collection. Councillors queried whether Borough Councillors might have any influence here.

The Clerk noted that the solicitor had been instructed to progress arrangements and advice for the easement.

Cllr Shutes noted with disappointment the content of the response from the Strategic Director on Economy, Planning and Place in response to the Parish Council's letter of complaint regarding the Assistant Director for Planning Development. One area of concern relates to the lack of Planning Enforcement follow up on the height of Willowhayne, particularly considerate of other local enforcement action in relation to buildings over the approved height locally. This inactivity and inconsistency is something the Parish Council would like to follow up further.

Action: Cllr Shutes to draft a follow-up letter

Clerk to include on the Planning Committee or Council agenda for approval and progress.

24/25 178 To consider and approve the minutes of the Council meeting held on 10 October 2024.

These were approved and duly signed by Cllr Shutes.

24/25 179 To consider and approve the minutes of the Risk and Audit Committee meeting held on 17 October 2024.

These were approved and duly signed by Cllr Sloan.

24/25 180 To receive the approved the minutes of the Planning Committee held on 3 October and 24 October 2024.

These were noted.

24/25 181 Finance – to consider and approve the following:

- (a) The list of payment and receipt vouchers in October 2024**
- (b) The end-October 2024 financial statement**
- (c) The reconciliation of accounts, completed by non-signatories**
- (d) Return deposit for plot 9B**
- (e) Payment of £365 for the CIMA subscription for the Assistant to the Clerk**
- (f) Payment of £116.29 in petrol expenses for the Assistant to the Clerk**
- (g) Payment of £250 to Networld Sports for football goals (grant from the Wonersh Foundation)**

These were approved.

Action: Clerk and Cllr Lavender to inspect plot 9B at the allotments.

24/25 182 Finance – to note receipt of:

- (a) £600 from the Wonersh Foundation for wild seed and bird/bat boxes.**
- (b) £250 from the Wonersh Foundation for temporary goal posts.**
- (c) £212 in allotment rents.**
- (d) £1,200 from a resident requesting an easement for solicitor fees.**

These were noted.

24/25 183 To note the approved pay scale increases for 2024/25 and the back-dated payment of staff wages.

This was noted and the Council thanked officers for their hard work.

24/25 184 To consider the budget and precept for 2025/26 and approve next steps.

The Council noted that this was reviewed in detail at the Risk and Audit Committee Meeting on 17 November 2024. They thanked the Assistant to the Clerk for all their hard work and how straightforward the decision-making process was as a result. The budget for the following three years, in line with Council policies were received too.

The Council welcomed the Committee recommendations and confirmed the values were as £235,151 for the budget and £128,751 for the precept. With an expected drawdown of £100,000 for the Arbuthnot Hall from the Public Works Loan Board and rental income making up the difference.

Action: Clerk to complete paperwork and submit as a draft to Waverley Borough Council.

Clerk to include on January Council Meeting agenda and confirmation of this.

24/25 185 To receive an interim update on Wonersh pavilion costs and approve next steps. 24/25 181 (h) to consider and approve payment of up to £1,500 for a conditions survey of Wonersh Sports Pavilion.

The Council noted the agreed action to set up a meeting for the Working Party and reiterated the key details on the Risk and Audit Committee Minutes.

Action: Clerk to set up poll for dates of meeting.

The cost of the conditions survey was noted and its requirement discussed. There was general support for this to be invested in. The more comprehensive survey was considered a reasonable option at this stage to provide a baseline. Delegated to the Clerk and Cllr Gibbs the more detailed understanding of each quote.

Action: Clerk and Councillor Gibbs to explore with surveyors the specifications.

Clerk to include on January Council Meeting Agenda.

24/25 186 To consider and approve updates to the Standing Orders.

The shift to electronic submission of tenders was considered and approved. The possibility to publish draft minutes was already in place and approved in practice.

Action: Clerk to upload current version to website, with November 2026 as the review date.

24/25 187 To note the opening of two instant access saving accounts in line with the approved Finance and Investment Strategy with the Council's current banks.

The Council confirmed the opening of these accounts. The Council confirmed that Officer could transfer between the current and instant access savers accounts, as required.

Action: Assistant to the Clerk to actively manage accounts, as required.

24/25 188 To consider and approve Finance and Investment Strategy, noting the opportunity to include possibilities for longer-term investments.

The Council confirmed that they would like to readopt the Strategy in its current form and noted the advice on different options for the future should liquidity allow.

Action: Clerk to upload current version to website, with November 2026 as the review date.

24/25 189 To consider updates to our General Data Protection Regulation (GDPR) Policy and GDPR explanation and approve next steps.

Cllr Sloan confirmed that all requested updates had been made to reflect the application of the Data Protection Act. The Council approved these changes and the use of a pdf rather than webpage to communicate this.

Action: Clerk to upload approved version to website, with November 2026 as the review date.

24/25 190 To receive updates on the tree surveys and associated works and approve next steps.

Cllr Shutes noted that a quote for annual surveying of the trees on duck pond common and surrounds had been received, as recommended by Waverley Borough Council, as the chestnuts are suspected to leaf blight/miner. A tree surgeon had highlighted that trees on Wonersh Parish-registered common land were also possible affected by this. It was of note that neither had not been picked up by the recent tree surveys, though Waverley Borough Council had noted concerns regarding the chestnuts on Duck Pond Green and approved the proposed succession plans in 2022, for disease resistant elms planted further from the road. Irrespective of whether these were to be surveyed more regularly, it was noted that the Parish Council should be aware of the need to complete works to and eventually fell these trees and this should be considered as a future, planned expenditure. Following further discussion as to whether signing the leases for the land were in the Parish Council's best interests, it was agreed that the local decision making would allow the Council to best represent residents in local decision-making with much uncertainty as to the future governance structures. A fuller discussion leading to a decision regarding the survey frequency was deferred to the Risk and Audit Committee.

Action: Clerk to include on future Risk and Audit Committee Meeting Agenda.

24/25 191 To receive an update on the closed burial ground wall and safety related matters and approve next steps.

The Clerk followed up with insurance to remove the cordon the Church Warden's request. The Council approved that they could action any suggestions made by the insurance company.

Action: Clerk to follow up on suggestions of the insurance company as relevant.

The Council confirmed that they will contract any works, as we can reclaim VAT. The Clerk noted that the church has been made aware of the processes which should be used for tenders above £60,000 and that the Council may need to approve for this not to be used if they are to progress with the quotes received.

The Church warden has tendered with the approved contractor list, and one has been received and two are outstanding. The higher-than-expected value of this quote was noted and the challenges the Council have in covering such as cost under expectations of decent maintenance, with various contributing factors. The Council expressed regret that alternatives such as a native hedge, or heritage fence, was not accepted by other parties. The possibility to contribute alongside the other parties was accepted in principle. Further consideration as to amount considered of best value to residents would be made once all quotes were received.

Action: Clerk to include on the next appropriate Council Meeting Agenda.

24/25 192 To consider and approve the updated licence for the kitchen garden on Barnett Hill Fields.

The Council noted agreement between the applicant and Council on the area to be licenced and delegated the signing of the licence to Cllrs Shutes and Sloan, with the Clerk to witness. These will also be signed by the applicant and filed as required.

Action: Cllrs Shutes, Sloan and the Clerk to sign, then witness to sign.

Clerk to file.

Assistant to the Clerk to follow up regarding invoicing.

24/25 193 To receive any further recommendations from the Risk and Audit Committee and approve next steps.

There were no further matters raised.

24/25 194 To receive an update on the transfer to a .gov.uk domain and approve next steps.

Councillors, particularly those forming the Working Party, but all are welcome, were reminded to attend a meeting to discuss the three quotes received for this transfer. The limited funds available for this transfer and the close deadline to apply were noted, though on balance choosing the right provider to transfer the website to a system to better meet accessibility requirements without undue burden, was seen as a priority. Cllr Shutes noted that the explanatory video available through one of the providers was particularly useful and encouraged all Councillors and Staff to review this as part of the decision-making process.

Should the Working Party be able to make a firm selection and at the same time benefit from the government assistant for the transfer, this should be expedited and confirmed at the January Council Meeting, with funds been drawn from reserves. Otherwise, further discussion can take place for investment in the 2025/26 financial year.

Action: Assistant to the Clerk to share a doodle poll and arrange a suitable meeting time for the Working Party and others to consider, and if applicable decide the preferred provider.

Clerk to ensure that all Councillors have access to the informational video.

Clerk to include on January Council Meeting agenda for confirmation of the decision and / further discussion.

Assistant to the Clerk to progress the purchase and transfer over the relevant timescale.

24/25 195 To receive an update regarding the Barnett Fields Group including a rundown of the recent and planned expenditure against budgets and donations and approve next steps. *24/25 181 to consider and approve payment of (i) £418.32 to Kent Wildflower Seeds / Landlife Wildflowers; (j) £194.76 to Wildcare for bird and bat boxes; (k) of £91.99 to Honey Brothers for Chain Oil; (l) a further £709.91 for kissing gate materials (£590 already approved), (m) £1,066.56 primarily to RGH Supplies and Electric Fencing Online for new fencing; (n) strimming bushcutting training £260 per person, proposed four people to be trained.*

In response to the query from the member of the public the Council confirmed that whilst there was a contingency plan to have allotments on Barnett Hill Fields, there was no immediate plans to transfer from the existing plot and the Council would negotiate a year's notice of the owner as required by the allotment tenancy agreements as to any changes. There was however a licence being put in place for a resident using some of the land as a kitchen garden, as considered under 24/25 192.

Cllr Shutes updated the Council that the Woodland Plan had been approved and issued alongside the felling licence.

The Council noted receipt of the Risk Assessment for the installation and operation of the electric fencing to protect the soon to be planted whips for the hedge from wildlife. Following the full consideration of questions raised by Cllr Sloan and confirmation that this will largely be solar powered and uses a 12volt battery, the Council approved this action.

Cllr Shutes noted the recent resident request for an area for mountain biking within the Barnett Hill Fields. It was recognised that the Parish Council's insurance previously required parental observation of such activities and, as this was impractical, was not possible to cover under public liability. In the locale being proposed, it was agreed that this would continue to be a challenge and there was also a conflict between users. Councillor noted that other areas locally were more suited to such activity.

Council also noted and approved the proposal to relocate water trough, subject to activities either being covered under approved risk assessments or subject to a further risk assessment being approved by Council.

The Council approved the request for further training of volunteers, including the associated budget, and requested specific risk assessments be shared for approval in advance of commencing works.

Action: Cllr Shutes to response to the resident's request with the challenges in such a provision within Barnett Hill Fields.

24/25 196 To receive an update on Gerald's Wood and approve next steps.

Cllr Shutes noted the completed local works and the confirmation that the Public Rights of Way will be adopted by Surrey County Council. It was noted that the conveyancing documentation was progressing and to expect this to be included for exchange / completion on the January Council Meeting Agenda. The member of the public had recently raised concerns regarding the Laurel bordering the wood and its impact on the highways. It was noted that beyond the footpaths this would be the responsibility of the new landowner, though Surrey Highways may assist as relevant.

Action: Clerk to include on the January Council Meeting agenda.

Clerk to enquire whether the laurel is to be included in the Surrey County Council winter flail.

24/25 197 To receive the mapped trees in Shamley Green, including recommendations for works, and approve next steps.

Cllr Howard noted that a written summary of suggested actions had been received from the tree lead of Shamley Green Environment Group. These had also been mapped within the Parish Online mapping system. It was noted that some of the proposed work could be considered maintenance rather than safety and completion of works by a tree surgeon might be effective in terms of time and costs. This is something which had also been highlighted by the Routine Maintenance Contractor as to works beyond their scope and equipment.

Once these larger works were completed it would be easier for this to be maintained by the Routine Maintenance Contractor and, where appropriate volunteers. The Council delegated to Clerk and Cllr Howard the task of exploring costs and for these to be brought to the January Council Meeting for Council consideration.

Action: Clerk and Cllr Howard to review recommendations and responsibilities and request quotes to bring to Council.

Clerk to include on January Council Meeting agenda.

24/25 198 To consider any maintenance works for the 2024/25 winter and approve next steps.

It was noted that priorities for the routine maintenance contractor, once the bench on the duck pond green is replaced, are clearing vegetation and silt from ditches and cutting back vegetation and brambles. Additional actions include fixing posts not in need of replacement, ad hoc works to the playgrounds and clearing out bus stops and around the shop and Pepperpot. The Council are seeking reassurances that the split of the works between Wonerh and Shamley Green are broadly equal and for this to be monitored throughout the financial year.

Action: Clerk to instruct Routine Maintenance Contractor.

Officers to monitor works by each of the main villages and Clerk to allocated to budget categories.

The Clerk raised concerns regarding the height of some of the bunds and an onsite meeting with the contractor and the Chair was agreed to approve next steps.

Action: Clerk to arrange meet with the contractor and the Chair.

Once works to the loose posts are complete it was agreed that AEM would replace the broken ones, and approval of amounts would be made at the January Council Meeting, though work could progress sooner if works were broadly in line with the previous values.

Action: Instruct AEM and progress if prices are similar.

There was discussion regarding the bench where the extent to which the wood was rotten was impending basis repairs. It was agreed that get a quote for repair and / or removal. And also, to obtain quotes for the removal of the junior multi-play item.

Action: Clerk to obtain quotes for the removal / repair of items.

24/25 199 To receive recommendations and updates from the Commons Working Party – with input from the Wonersh Environmental Advisory Group and Shamley Green Environment Group – and approve next steps.

Cllr Shutes noted the planned hedge-whip planting days on Barnett Hill Fields and encouraged all to participate if they could. They requested that this be publicised through the available channels.

The Clerk requested that the Council consider under this item, the invite to pilot a Parish Climate and Nature Action Toolkit, described by the Surrey Greener Futures Team as follows:

“This project is all about tackling both climate and nature challenges together, as the solutions often overlap and benefit both areas. I’ll be bringing together the biodiversity parts for your parish within the plan, ensuring we cover all bases. The main goal is to help your parish create and implement a comprehensive Climate & Nature plan.

Once you have the toolkits, we’ll be here to support you every step of the way and update the toolkits based on your feedback and experiences – that way we can hopefully scale up to support other Parishes”

It was recognised that this extended beyond the remit of the Commons Working Party, and it was noted that the pilot would be tailored to each individual Council, so not all areas being considered would be relevant but there are potential benefits for the Council and the Parish.

Cllr Shutes raised concern as to the extra formalisation and efforts required within a system which was already meeting resident, volunteer and biodiversity requirements with the grass roots, resident-led approach. This had already provided results, such as the approved woodland management plans, mowing for biodiversity schemes, the approach to pond maintenance, monitoring of ecological indicators and including invertebrate surveys and wildflower diaries. It was noted that this is likely to contribute to an interesting study for the team at Surrey Greener Futures and Cllr Howard and the Clerk noted an interest in the process. Whilst core elements of the role absorbed much of the Clerk’s working hours, they would be interested in this as a side project. It was recognised that this might be a requirement in the future and that it could form a supporting document in obtaining funding to progress Council projects further.

It was noted that a series of dates had been suggested for conversations to progress this, and this could be an opportunity to find out more about the expected resource requirements in

progressing this and where any burdens might lie. The Council resolved to find out more from attending the zoom with a view to confirming participation at the January meeting if the balance was in favour of this.

Cllr Knight noted that he did not have the capacity to be actively involved in the project at present. However, much and many of the items considered by the Council are climate change / biodiversity related, such as the more extreme weather events resulting in the shedding of branches on local common land, changes in the characteristics and availability of habitats and therefore biodiversity and increased incidences of localised flooding and indeed more regular episodes of drought, including ponds drying up. One benefit of engaging with this process would be the opportunity to mitigate for this and build resilience into the system for the benefits of the Parish, drawing on a range of local stakeholders and their duties and powers.

Action: Cllr Howard and the Clerk to engage in information events, to better understand how this project dovetails with Parish Council priorities and the capacity to be involved.

24/25 200 To receive the updates on the plans to mitigate the localised flooding in Blackheath and approve next steps.

Cllr Gibbs updated the Council as to measures taken to reduce flooding risks and the potential options to mitigate and manage this. Soakaways were discussed as an option, but a survey is required to better understand the nature of the flooding and whether the water table contributes. Cllr Deanus explored support available through Surrey County Council and an officer recommended. It was agreed that this would be the next best step before other alternatives are explored. Cllr Howard noted the discussions at the Surrey Association of Local Councils in relation to this.

Action: Cllr Gibbs to follow up with Surrey County Council Officers and County Cllr Deanus as a first step.

Clerk to include on future agendas as required.

24/25 201 To consider and approve the letter of support for the Arbuthnot Hall's application to Your Fund Surrey.

The Council thanked Cllr Shutes for the draft letter of support in the files and resolved to approved it with a small change to outline the current and future direct benefits of the Hall to the Parish Council.

Action: Clerk to finalise and format the letter of support and submit to the Arbuthnot Hall Chair.

24/25 202 To consider and approve allocations of Neighbourhood CIL and approve next steps.

This was deferred until the January Council Meeting.

Action: Clerk to include on the January Council Meeting agenda.

24/25 203 To receive and update on the Christmas celebrations in Wonersh and approve next steps. *24/25 181 to consider and approve payment of (o) £67.92 to Oxenden Nursery for a Norway Spruce, with kerbside delivery (sponsored by individual); (p) £69.43 to Banner Buzz for a Christmas banner; (q) £58.33 to Homebase for external Christmas tree lights (Other costs split with Wonersh Cricket Club).*

Cllr Shutes confirmed with all the timing of the Christmas gathering with the light switch on, from 7pm on Thursday 5 December 2024. He reminded attending Councillors and staff to bring a plate or two of food when attending and requested that the Clerk arrange the glassware.

The Council thanked a local resident for sponsoring a tree and welcomed their contribution to festivities. It was confirmed that this year it would be a small gathering with invites extended to the generous local resident. They noted the carols on the green would also benefit from the seasonal greetings from Wonersh Cricket Club and Wonersh Parish Council.

Action: Cllr Shutes to invite and share specific details with attendees.

Clerk to arrange glassware.

24/25 204 To consider and approve the Council's response, if any, to the DEFRA, [Surrey Hills National Landscape \(AONB\) Boundary Variation Project – 2nd Consultation](#), due 10 December 2024.

The Council had no comments upon the proposed additions and deletions but welcomes the opportunity to comment on the local boundary proposed boundary in due course. The earlier draft response on those had been noted with respect to Cranleigh Waters.

Action: Clerk to include on future agendas when the boundary changes are being finalised and are open for comment.

24/25 205 To consider and approve the Council's response, if any, to the Surrey County Council [draft Surrey Rights of Way Improvement Plan](#), due 9 February 2025.

The Council resolved to delegate the response to the Clerk

Action: Clerk to respond on Council's behalf.

24/25 206 To consider and approve the Council's response, if any, to the Environment Agency [Waste crime charges consultation](#), due 20 January 2025.

It was noted that this included the use of wood chippings in the allotments and the removal of silt from Parish waterways, with this being maintained on site. The Council resolved to delegate the response to the Clerk and Cllr Lavender.

Action: Clerk to respond on Council's behalf.

24/25 207 To receive an update on the proposed changes at Farnborough Airport and Heathrow/Gatwick flightpaths from Farnborough Noise Group and approve next steps.

It was noted that on this occasion we had missed the opportunity to comment but there was concern amongst Council members and an appetite to respond expressing these as applicable. The Council delegated to the Clerk and Cllr Shutes the authority to comment, with comments being included in the next Council Meeting files for Council reference.

Action: Clerk and Cllr Shutes to respond to call for action with reference to airport noise.

24/25 208 To receive an update on the leases of the land from Waverley Borough Council and approve next steps.

The Clerk updated the Council regarding the progress made with the Cricket Club lease, despite challenges with the legal department at Waverley Borough Council. The Council maintained that they would like the Shamley Green lease to permit the underlease and for this to be updated by solicitors involved in these. The confirmed the delegation arrangements in place for two of Cllrs Band, Howard and Shutes to sign the lease on behalf of the Parish Council, as witness by the Clerk. Whilst there is a preference for Shamley Green Councillors, Band and Howard to sign, as noted in 24/25 209 Cllr Band's extension to remain a Councillor expires on 14 December 2024.

Action: Clerk to follow up with solicitors with a view to leases being signed on behalf of Womersley Parish Council by early December.

24/25 209 To note the extended absence of Cllr Band from meetings and approve next steps.

The Council reiterated their thanks to Cllr Mike Band for his work for and with the Parish and Borough Councils. They were hopeful that leases could be signed before the 14 December 2024 and were keen to start the process of finding a new Councillor for Shamley Green from that date.

Action: Clerk to advise Waverley Borough Council of a vacancy on 14 December 2024

24/25 210 To consider and approve the date of the 2025 Annual Parish Meeting (Annual Assembly), 22 May 2025 proposed, and approve next steps.

This was confirmed provisionally.

Action: Clerk to book the Arbuthnot for the Annual Assembly on 22 May 2025.

Council to confirm date during Spring 2025.

24/25 211 To receive any further risk assessments for voluntary works and note expected forthcoming ones for Council consideration.

As noted in the 24/25 195 Risk Assessments relating to the ATV and use of electrical fencing were approved, with the ATV-user awaiting confirmation from Council as to the required record keeping for maintenance and training in relation to its use for Council-related purposes.

Action: Clerk and Cllr Sloan to follow up under existing delegated authority.

There was no planned activity for the Shamley Green Environment Group as they have recently completed litter picking and planting tasks. It is of note that information has been received from Waverley Borough Council should there be any volunteer working days reducing the bramble coverage in the wooded areas of Lords Hill, for example.

24/25 212 To receive the summary of suggested actions responding to the weekly playgrounds inspection and approve next steps.

It was noted that the list of outstanding action was with the Routine Maintenance Contractor for review.

24/25 213 Members' business and correspondence for noting or including on a future agenda.

During the meeting Cllr Howard noted attendance at and the content of the Surrey Association of Local Council Annual Conference.

The Clerk noted an omission from the agenda regarding the consultation on remote meetings. Councillors requested that the Clerk responded on their behalf. Though the challenges of doing this with an agreed schedule of delegation was noted.

Action: Clerk to include agreeing a schedule of delegation to the Clerk on the January Council Meeting for Council consideration.

Clerk to include verifying the Council response to the consultation on remote meetings and proxy votes on the Planning Committee meeting as this will also be impacted.

Cllr Shutes noted the request for permission to fly drones over Council land. The Council considered this and decided not to include it on a future agenda for consideration given the disruption to humans and birds in particular.

Action: Clerk to advise resident.

24/25 214 Dates of future meetings:

Full Council Meeting:	16 January 2025.
Planning Committee:	4 December 2024, 2 and 16 January 2025
Risk and Audit Committee:	16 January 2025, if required

These were confirmed, with the exception of the Risk and Audit Committee Meeting.

Action: Councillors to advise the Clerk as to whether they would like to call a Risk and Audit Committee Meeting by 2 January 2024.