



## NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Members are hereby summoned to Meeting of the Council to be held on Thursday 21 November 2024 at 7.30pm at the Wonersh Sports Pavilion, for the transaction of the under-mentioned business.

Lisa Davison  
Clerk to the Council

Dated this 15<sup>th</sup> day of November 2024.

Wonersh Sports Pavilion Wonersh Common Wonersh GU5 0PJ. Tel: 01483 892601.  
[clerk@wonershparish.org](mailto:clerk@wonershparish.org)

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### AGENDA

- 24/25 174 To consider and approve apologies for absence.**
- 24/25 175 Wonersh Parish Code of Conduct – Declarations of disclosable interests.**
- 24/25 176 Open meeting for members of the public to raise matters with the Council.**
- 24/25 177 To receive progress reports about matters previously considered and approved by the Council.**
- 24/25 178 To consider and approve the minutes of the Council meeting held on 10 October 2024.**
- 24/25 179 To consider and approve the minutes of the Risk and Audit Committee meeting held on 17 October 2024.**
- 24/25 180 To receive the approved the minutes of the Planning Committee held on 3 October and 24 October 2024.**
- 24/25 181 Finance – to consider and approve the following:**
- (a) The list of payment and receipt vouchers in October 2024**
  - (b) The end-October 2024 financial statement**
  - (c) The reconciliation of accounts, completed by non-signatories**
  - (d) Return deposit for plot 9B**
  - (e) Payment of £365 for the CIMA subscription for the Assistant to the Clerk**
  - (f) Payment of £116.29 in petrol expenses for the Assistant to the Clerk**
  - (g) Payment of £250 to Networld Sports for football goals (grant from the Wonersh Foundation)**
- 24/25 182 Finance – to note receipt of:**
- (a) £600 from the Wonersh Foundation for wild seed and bird/bat boxes.**
  - (b) £250 from the Wonersh Foundation for temporary goal posts.**
  - (c) £212 in allotment rents.**
  - (d) £1,200 from a resident requesting an easement for solicitor fees.**
- 24/25 183 To note the approved pay scale increases for 2024/25 and the back-dated payment of staff wages.**
- 24/25 184 To consider the budget and precept for 2025/26 and approve next steps.**
- 24/25 185 To receive an interim update on Wonersh pavilion costs and approve next steps.**  
*24/25 181 (h) to consider and approve payment of up to £1,500 for a conditions survey of Wonersh Sports Pavilion.*
- 24/25 186 To consider and approve updates to the Standing Orders.**

- 24/25 187 To note the opening of two instant access saving accounts in line with the approved Finance and Investment Strategy with the Council's current banks.
- 24/25 188 To consider and approve Finance and Investment Strategy, noting the opportunity to include possibilities for longer-term investments.
- 24/25 189 To consider updates to our General Data Protection Regulation (GDPR) Policy and GDPR explanation and approve next steps.
- 24/25 190 To receive updates on the tree surveys and associated works and approve next steps.
- 24/25 191 To receive an update on the closed burial ground wall and safety related matters and approve next steps.
- 24/25 192 To consider and approve the updated licence for the kitchen garden on Barnett Hill Fields.
- 24/25 193 To receive any further recommendations from the Risk and Audit Committee and approve next steps.
- 24/25 194 To receive an update on the transfer to a .gov.uk domain and approve next steps.
- 24/25 195 To receive an update regarding the Barnett Fields Group including a rundown of the recent and planned expenditure against budgets and donations and approve next steps. 24/25 181 to consider and approve payment of (i) £418.32 to Kent Wildflower Seeds / Landlife Wildflowers; (j) £194.76 to Wildcare for bird and bat boxes; (k) of £91.99 to Honey Brothers for Chain Oil; (l) a further £709.91 for kissing gate materials (£590 already approved), (m) £1,066.56 primarily to RGH Supplies and Electric Fencing Online for new fencing; (n) strimming bushcutting training £260 per person, proposed four people to be trained.
- 24/25 196 To receive an update on Gerald's Wood and approve next steps.
- 24/25 197 To receive the mapped trees in Shamley Green, including recommendations for works, and approve next steps.
- 24/25 198 To consider any maintenance works for the 2025 winter and approve next steps.
- 24/25 199 To receive recommendations and updates from the Commons Working Party – with input from the Wonersh Environmental Advisory Group and Shamley Green Environment Group – and approve next steps.
- 24/25 200 To receive the updates on the plans to mitigate the localised flooding in Blackheath and approve next steps.
- 24/25 201 To consider and approve the letter of support for the Arbuthnot Hall's application to Your Fund Surrey.
- 24/25 202 To consider and approve allocations of Neighbourhood CIL and approve next steps.
- 24/25 203 To receive and update on the Christmas celebrations in Wonersh and approve next steps. 24/25 181 to consider and approve payment of (o) £67.92 to Oxenden Nursery for a Norway Spruce, with kerbside delivery (sponsored by individual); (p) £69.43 to Banner Buzz for a Christmas banner; (q) £58.33 to Homebase for external Christmas tree lights (Other costs split with Wonersh Cricket Club).
- 24/25 204 To consider and approve the Council's response, if any, to the DEFRA, [Surrey Hills National Landscape \(AONB\) Boundary Variation Project – 2nd Consultation](#), due 10 December 2024.
- 24/25 205 To consider and approve the Council's response, if any, to the Surrey County Council [draft Surrey Rights of Way Improvement Plan](#), due 9 February 2025.
- 24/25 206 To consider and approve the Council's response, if any, to the Environment Agency [Waste crime charges consultation](#), due 20 January 2025.

- 24/25 207 To receive an update on the proposed changes at Farnborough Airport and Heathrow/Gatwick flightpaths from Farnborough Noise Group and approve next steps.
- 24/25 208 To receive an update on the leases of the land from Waverley Borough Council and approve next steps.
- 24/25 209 To note the extended absence of Cllr Band from meetings and approve next steps.
- 24/25 210 To consider and approve the date of the 2025 Annual Parish Meeting (Annual Assembly), 22 May 2025 proposed, and approve next steps.
- 24/25 211 To receive any further risk assessments for voluntary works and note expected forthcoming ones for Council consideration.
- 24/25 212 To receive the summary of suggested actions responding to the weekly playgrounds inspection and approve next steps.
- 24/25 213 Members' business and correspondence for noting or including on a future agenda.
- 24/25 214 Dates of future meetings:
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| Full Council Meeting:     | 16 January 2025.                       |
| Planning Committee:       | 4 December 2024, 2 and 16 January 2025 |
| Risk and Audit Committee: | 16 January 2025, if required.          |

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The Parish Office, Wonersh Sports Pavilion, The Common, Wonersh, GU5 0PJ

Tel: 01483 892601

*During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*