



NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Members are hereby summoned to a meeting of the Council to be held on Thursday 11 April 2024 at 7.30pm at the Wonersh Sports Pavilion, for the transaction of the under-mentioned business.

Lisa Davison
Clerk to the Council

Dated this 5th day of April 2024.

Wonersh Sports Pavilion Wonersh Common Wonersh GU5 0PJ. Tel: 01483 892601.
clerk@wonershparish.org

AGENDA

- 23/24 285** To consider and approve apologies for absence.
- 23/24 286** Wonersh Parish Code of Conduct – Declarations of disclosable interests.
- 23/24 287** Open meeting for members of the public to raise matters with the Council.
- 23/24 288** To consider and approve the minutes of the Council Meetings held on 14 March 2024.
- 23/24 289** To receive progress reports about matters previously considered and approved by Council.
- 23/24 290** To receive the approved minutes of the Planning Committee Meetings held on 15 February and 7 March 2024.
- 23/24 291** Finance – to consider and approve the following:
- (a) The list of payment and receipt vouchers in March 2024.
 - (b) The end-February 2023 and end-March (year-end) 2024 financial statement.
 - (c) The reconciliation of accounts (year-end), completed by non-signatories.
 - (d) £7,660 repayment of Public Works Loan Board loan.
 - (e) £176.71 (Clerk, 12 months) and £91.80 (Assistant, 6 months) mileage reimbursement.
- 23/24 292** Finance – to note receipt of:
- (a) £1,045 community room rent.
 - (b) £10,000 Surrey County Council Member’s Allocation from Your Fund Surrey, towards a new roundabout at Lords Hill Playground.
- 23/24 293** To consider and approve the required paperwork for the internal audit submission, specifically:
- The year end accounts (23/24 291 b) and reconciliation (23/24 291 c)
 - The year end fixed asset register, including the insurance values
 - The year end general and allocated reserves
 - The AGAR response, subject to internal audit review
 - The explanation of variance
 - The PWLB statement
 - The exercise of public rights
 - The response to the interim internal audit assessment
- 23/24 294** To receive and approve the updated HR Handbook.

- 23/24 295 To receive recommendations and updates from the Commons Working Party – with input from the Wonersh Environmental Advisory Group and Shamley Green Environment Group – and approve next steps.
- 23/24 296 To receive the request from Surrey County Council to maintain the ditch alongside Lords Hill Playground and approve next steps.
- 23/24 297 To consider and approve the Parish Council’s letter of support for Wonersh Bowls Club’s application to Your Fund Surrey.
- 23/24 298 To consider and approve the rental fees for parish council hireable assets and approve next steps.
- 23/24 299 To receive an update from Wonersh Cricket Club with regards to the request for football provision and approve next steps.
- 23/24 300 To receive an update with regards to the request for cricket camps and approve next steps.
- 23/24 301 To receive the request to provide football coaching on Wonersh Common and approve next steps.
- 23/24 302 To receive and consider the Street Trading Consent New Application - Howe and Co Fish and Chips and approve next steps.
- 23/24 303 To receive the update and questions from Surrey County Council regarding public rights of way for Gerald’s Wood and approve next steps.
- 23/24 304 To receive the invite to the anniversary celebration of Rev Sally Davies’ ordination and approve next steps.
- 23/24 305 To receive an update on the Annual Assembly in May at Blackheath Village Hall and approve next steps.
- 23/24 306 To receive any signed off risk assessments for voluntary works and note expected forthcoming ones for Council consideration.
- 23/24 307 To receive the summary of suggested actions responding to the weekly playground inspection reports and approve next steps.
- 23/24 308 Members’ business and correspondence for noting or including on a future agenda.

Dates of future meetings:

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| 23/24 309 | Parish Annual Council Meeting:
Planning Committee:
Parish Annual Meeting:
Risk and Audit Committee: | 9 May 2024
18 April, 9 May 2024
16 May 2024
20 June 2024 |
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clerk@wonershparish.org

The Parish Office, Wonersh Sports Pavilion, The Common, Wonersh, GU5 0PJ

Tel: 01483 892601

*During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*