



NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Members are hereby summoned to a meeting of the Council to be held on Thursday 14 March 2024 at 7.30pm at the Wonersh Sports Pavilion, for the transaction of the under-mentioned business.

Lisa Davison
Clerk to the Council

Dated this 8th day of March 2024.

Wonersh Sports Pavilion Wonersh Common Wonersh GU5 0PJ. Tel: 01483 892601.
clerk@wonershparish.org

AGENDA

- 23/24 244 To consider and approve apologies for absence.**
- 23/24 245 Wonersh Parish Code of Conduct – Declarations of disclosable interests.**
- 23/24 246 Open meeting for members of the public to raise matters with the Council.**
- 23/24 247 To consider and approve the minutes of the Council Meetings held on 11 January and 15 February 2024.**
- 23/24 248 To receive progress reports about matters previously considered and approved by Council.**
- 23/24 249 To consider and approve the minutes of the Risk and Audit Committee Meeting held on 7 March 2024.**
- 23/24 250 To receive the approved minutes of the Planning Committee Meetings held on 4 January and 25 January February 2024.**
- 23/24 251 Finance – to consider and approve the following:**
- (a) The list of payment and receipt vouchers in January and February 2024.**
 - (b) The end-December 2023 and end-January 2024 financial statement.**
 - (c) The payment to Richard Holmes of £242.40 – 15hrs accountancy services**
 - (d) The payment to Sitec of £68.75 - Investigation into SC speedwatch account (paid 9th Jan)**
 - (e) The payment for Norton Life Lock of £83.33 - Norton 360 Premium subscription renewal for 2024.**
 - (f) The payment to the Society of Local Council Clerks of £229 – annual membership fee.**
 - (g) The payment CIMA accountancy annual subscription of £349 for the Assistant to the Clerk.**
 - (h) The return or up to £102 deposit for allotment 10b.**
 - (i) The reconciliation of accounts, completed by non-signatories.**
- 23/24 252 Finance – to note receipt of:**
- (a) Allotment rent.**
 - (b) £80 Community room rent.**

- (c) £165 for a memorial tree on Wonersh Common.
 - (d) £304.80 for a skip to assist with the clearance of the woodland in Barnett Hill Fields.
 - (e) £399.17 donation for oven in the community room.
 - (f) £46.50 Wonersh Foundation donation for delivery of tree.
 - (g) £530.13 reimbursement of business rates for community room.
 - (h) £1731.60 VAT return from HMRC.
 - (i) £208.06 refund from Openreach.
- 23/24 253** To consider the Wonersh Parish Council Strategy 2020-23 and approve next steps, including linking this to action planning and resource requirements.
- 23/24 254** To consider the Wonersh Parish Council response to increasing biodiversity duties across all levels of government and approve next steps.
- 23/24 255** To receive updates on the lease of the land with Waverley Borough Council and approve next steps.
- 23/24 256** To receive updates on ensuring public access to Gerald's Wood and matters associated with the sale and approve next steps.
- 23/24 257** To receive an update on Barnett Hill Fields and approve next steps.
- 23/24 258** To receive an update on the closed burial ground wall and approve next steps.
- 23/24 259** To receive an update on the closed burial ground mowing and associated activity and approve next steps.
- 23/24 260** To receive an update on Tree Hazard Assessment and associated actions and approve next steps. *23/24 251 To consider and approve payment of (j) £1,830.00 to Charterhouse Tree Care for responding to medium risk recommendations on the Survey; and (k) £750 to Mark Welby for surveying the trees on the open common to be leased.*
- 23/24 261** To receive an update on the Playgrounds rejuvenation and approve next steps. *23/24 251 To consider and approve payment of (l) up to £40,664 to Rhinoplay for the completion of the playground works at Lords Hill (Phase 1: £17,306 and Phase 2: £23,358.)*
- 23/24 262** To receive recommendations from the Risk and Audit Committee and approve next steps.
- 23/24 263** To receive an update from the Personnel Committee and approve next steps.
- 23/24 264** To consider the remaining training budget for 2023/24 and approve next steps, with consideration for the Council's commitment to the Civility and Respect Agenda.
- 23/24 265** To receive an update from the Traffic, Parking and Cycling Working Party and approve next steps.
- 23/24 266** To consider the installation of two Sheffield stands provided by Waverley Borough Council, provisionally for near each shop, and approve next steps.

- 23/24 267 To consider and approve the [Parish Council's response, if any, to the Surrey County Council Public Rights of Way Consultation](#), due 10 March 2024. [To highlight to opportunity for a public response](#) (extension approved).
- 23/24 268 To consider and approve the [Parish Council's response, if any, to the Surrey Road Safe Vision Zero Public Consultation and associated Road Safety Consultations](#), due 24 March 2024.
- 23/24 269 To consider and approve a follow up Invertebrate Survey of the Shamley Green and Wonersh and the budget allocations in relation to this. 23/24 251
To consider and approve (m) payment of £1,500 to Scotty Dodd for the completion of the Invertebrate Survey.
- 23/24 270 To consider and approve the Council's approach to signage on the common land, including receiving requests, and approve next steps.
- 23/24 271 To receive recommendations and updates from the Commons Working Party – with input from the Wonersh Environmental Advisory Group and Shamley Green Environment Group – and approve next steps. 23/24 243
To consider and approve payment of (n) £1,832 – David Smithers pondwork; (o) £26.97 – SGEG member – purchase of litter pick equipment (SGEG); (p) Nature Sign Design £430 - A3 lectern on solid oak post with delivery (funded by SCC in 2022_23 accounts); (q) £49.97 Toolstation padlocks; £750 – AEM for gates at SG Pond, (r) £79.51 – SGEG member – tree guards and web domain for SGEG; and (s) £211.50 – Creepers – planting of tree (donation received)
- 23/24 272 To receive the report from the meeting with the allotment holders and approve next steps.
- 23/24 273 To receive the request from Wonersh Cricket Club regarding cricket covers to protect the main square and approve next steps.
- 23/24 274 To receive an update Wonersh Cricket Club on the cleaning of the Sports Pavilion including the request for a contribution and approve next steps.
- 23/24 275 To receive a request from GoCricket Academy for Cricket Camps and approve next steps.
- 23/24 276 To receive the request from Wonersh Fair Committee regarding the fair on Wonersh Common on 7 July 2024 and approve next steps.
- 23/24 277 To receive the request from Waverley Borough Council regarding the Shamley Green Fair on Shamley Green Common on 8 June 2024 and all future activity and approve next steps.
- 23/24 278 To receive the request from Brocante Fair organisers regarding the positioning of gazebos on Shamley Green Common, near the Arbuthnot Hall during their events and approve next steps.
- 23/24 279 To receive and update on the Annual Assembly in May at Blackheath Village Hall and approve next steps.

- 23/24 280** To receive an update on the Shamley Green Community Room including the Fire Risk Assessment and approve next steps. 23/24 243 To consider and approve payment of (t) £14.58 for the purchase of toilet roll.
- 23/24 281** To receive any signed off risk assessments for voluntary works and note expected forthcoming ones for Council consideration.
- 23/24 282** To receive the summary of suggested actions responding to the weekly playground inspection reports and approve next steps.
- 23/24 283** Members' business and correspondence for noting or including on a future agenda.
- 23/24 284** Dates of future meetings:
Full Council Meeting: 11 April 2024
Planning Committee: 28 March 2024
Risk and Audit Committee: 20 June 2024

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*During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*