



NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Members are hereby summoned to a meeting of the Council to be held on Thursday 11 January 2024 at 7.30pm at the Wonersh Sports Pavilion, for the transaction of the under-mentioned business.

Lisa Davison
Clerk to the Council

Dated this 4th day of January 2024.

Wonersh Sports Pavilion Wonersh Common Wonersh GU5 0PJ. Tel: 01483 892601.
clerk@wonershparish.org

AGENDA

- 23/24 206** To consider and approve apologies for absence.
- 23/24 207** Wonersh Parish Code of Conduct – Declarations of disclosable interests.
- 23/24 208** Open meeting for members of the public to raise matters with the Council.
- 23/24 209** To consider and approve the minutes of the Extraordinary Council Meetings held on 23 November and 14 December 2023.
- 23/24 210** To receive progress reports about matters previously considered and approved by Council.
- 23/24 211** To consider and approve the minutes of the Risk and Audit Committee Meeting held on 14 December 2023.
- 23/24 212** To receive the approved minutes of the Planning Committee Meetings held on 2 November, 23 November and 14 December 2023.
- 23/24 213** Finance – to consider and approve the following:
 - (a) The list of payment and receipt vouchers in November and December 2023.
 - (b) The end-October and end-November 2023 financial statement.
 - (c) Payment to Land registry of £6.00 – purchase title deeds
 - (d) Payment to W.L. West & Sons of £150.05 – materials to repair playground and bus shelters
 - (e) Payment to Mark Welby Consulting Arborists of £1,500 – tree condition assessment
 - (f) Payment to NJM Ltd of £10.40 – plastic files
 - (g) Payment to Website Builder of £317.40 - Website domain names and business plan
 - (h) Payment to Norton Life Lock of £41.66 - 10 GB back up for 1 year
 - (i) Payment to Imprint Colour of £100 - 100 paper copies of newsletter for village shops.
- 23/24 214** Finance – to note receipt of:
 - (a) Allotment rent
 - (b) £128 – Wonersh Cricket club for 50% mowing costs in September
 - (c) £2,541.66 – Final donations for purchase of Barnett Hill Fields

- 23/24 215** To note the update the NALC model contract and approve next steps.
- 23/24 216** To confirm the budget and precept for 2024/25 and approve next steps.
- 23/24 217** To receive recommendations from the Risk and Audit Committee as to the drawdown of the PWLB loan for the Arbuthnot Hall and approve next steps, including any conditions associated with the contribution.
- 23/24 218** To receive recommendations from the Risk and Audit Committee as to the response to Interim Internal Audit and approve next steps. *23/24 213 To consider and approve (j) payment to Mulberry & Co of £192.25 – internal interim audit*
- 23/24 219** To receive recommendations from the Risk and Audit Committee as to hire rates for the Shamley Green Community Room for 2023/24 and the wider strategy and approve next steps. *23/24 213 To consider and approve (k) payment to Waverley Borough Council of £495.25 – business rates for community room (to be reimbursed); (l) payment to EDF Energy of £236.87 – Community room Electricity and Gas; (m) the addition of EDF energy to the schedule of due payments for the monthly payment of £119*
- 23/24 220** To receive recommendations from the Risk and Audit Committee as to the closed burial ground wall and approve next steps. *23/24 213 To consider and approve (n) payment to Hockley and Dawson of £400 - Structural engineering services*
- 23/24 221** To receive recommendations from the Risk and Audit Committee as to the Tree Hazard Assessment and approve next steps. *23/24 213 To consider and approve (n) payment to an arboriculturist of up £600 - tomography at ground level of oak.*
- 23/24 222** To receive any other recommendations from the Risk and Audit Committee and approve next steps.
- 23/24 223** To receive updates on the lease of the land with Waverley Borough Council and approve next steps.
- 23/24 224** To receive an update on Barnett Hill Fields and approve next steps. *23/24 213 To consider and approve (o) payment of £381 to Jacobs for Skip Hire for the removal of redundant tree protectors (sponsored by the Wonersh Foundation from community donations).*
- 23/24 225** To receive updates on the proposed sale / purchase of Gerald's Wood and approve next steps including in relation to Wonersh Woodland Group.
- 23/24 226** To receive updates on grass mowing in the Parish and approve next steps.
- 23/24 227** To receive recommendations and updates from the Commons Working Party – with input from the Wonersh Environmental Advisory Group and Shamley Green Environment Group – and approve next steps. *23/24 213 To consider and approve (p) payment of up to £200 for aluminium tree tags for WEAG*
- 23/24 228** To receive an update on the Playgrounds rejuvenation and approve next steps. *23/24 213 To consider and approve (q) payment of up to £3,541.20 to Rhino Play for the installation of the Eibe stand up seesaw.*

- 23/24 229** To receive the enquiry from Waverley Borough Council regarding the use and demand of 20mph zones and signage in the Parish and approve next steps.
- 23/24 230** To receive the update from Waverley Borough Council regarding emptying Parish bins by Biffa and approve next steps. *23/24 213 To consider and approve (r) payment to Waverley Borough Council / Biffa of £3,120 for the 2024/25 financial year - Empty six parish bins on a weekly basis*
- 23/24 231** To consider the offer to replace the [Crataegus persimilis‘Prunifolia’](#) on Wonersh Common and other tree requests and approve next steps.
- 23/24 232** To consider the celebratory social event organised by Wonersh Cricket Club and approve next steps.
- 23/24 233** To receive any signed off risk assessments for voluntary works and note expected forthcoming ones for Council consideration.
- 23/24 234** To receive the summary of suggested actions responding to the weekly playground inspection reports and approve next steps.
- 23/24 235** Members’ business and correspondence for noting or including on a future agenda.
- 23/24 236** Dates of future meetings:
- | | |
|---------------------------|-------------------------------|
| Full Council Meeting: | 8 February 2024 |
| Planning Committee: | 25 January 2024 |
| Risk and Audit Committee: | 7 March 2024 |
| Personnel Committee: | Proposed 28 March 2024 |

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The Parish Office, Wonersh Sports Pavilion, The Common, Wonersh, GU5 0PJ
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*During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*