



NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Members are hereby summoned to the annual meeting of the Council to be held on Thursday 7 July 2022 at 7.30pm at the Wonersh Sports Pavilion, for the transaction of the under-mentioned business.

Lisa Davison

Clerk to the Council

Dated this 30th day of June 2022.

Wonersh Sports Pavilion, Wonersh Common, Wonersh GU5 0PJ. Tel: 01483 892601.

clerk@wonershparish.org

AGENDA

- 22/23 055 To consider and approve apologies for absence.**
- 22/23 056 Wonersh Parish Code of Conduct – Declarations of disclosable interests.**
- 22/23 057 Open meeting for members of the public to raise matters with the Council.**
- 22/23 058 Briefing by the Safer Neighbourhood Policing Team on issues of local interest and concern.**
- 22/23 059 To consider and approve the minutes of the Council meeting held on 9 June 2022.**
- 22/23 060 To receive progress reports about matters previously considered and approved by the Council.**
- 22/23 061 To receive approved minutes of the Planning Committee meetings held on 24 March and 26 May 2022.**
- 22/23 062 Finance – to consider and approve the following:**
 - (a) the list of payment and receipt vouchers in June 2022; and**
 - (b) the end-May financial statement;**
 - (c) payment of 12 hours overtime for the Assistant to the Clerk (Payroll);**
 - (d) payment of £523 for highways management for tree works in Gerald's wood (Gerald's Wood, amount remaining for 2022/23, £500);**
 - (e) payment of up to £300 for litter pickers (Parish Projects, amount remaining for 2022/23, £3,819);**
 - (f) payment £24.75 for hi-viz vests (Parish Projects, amount remaining for 2022/23, £3,819);**
 - (g) payment of £71 for a replacement A board (WPC Publicity, amount remaining for 2022/23, £110); and**
 - (h) payment of £80 for Cllr Gibbs to attend two SALC training courses (WPC training and course, amount remaining for 2022/23, £1,000).**
- 22/23 063 Finance – to note receipt of:**
 - (a) the allotment rents;**

- (b) the Community Infrastructure Levy, Waverley Borough Council: £739.95;
- (c) the VAT return, HMRC, £4,088.06;
- (d) the payment from Thakeham Homes Ltd for the skip for tree guards, £457.20 (return to Parish Projects)
- (e) the transfer of the precept of £84,546.57 between the Cooperative Bank and Unity Trust Accounts.

22/23 064 To receive the Annual Playgrounds Inspections and the initial recommendations from the Clerk approve next steps.

22/23 062 To consider and approve:

- (hi) *payment of up to £3,400 for the repair of the surfacing for the toddler play are in Wonersh playground, using play bark, estimated lifetime 1-2 years (Playgrounds maintenance and repairs, amount remaining for 2022/23, £2,837);*
- (j) *payment of up to £2,400 for the repair of the surfacing for the junior play area in Wonersh playground, using play bark, estimated lifetime 1-2 years (Playgrounds maintenance and repairs, amount remaining for 2022/23, £2,837);*
- (k) *payment of up to £1,000 for a noticeboard for the Wonersh playground (Playgrounds capital expenditure, amount remaining for 2022/23, £2,837)*

22/23 065 To consider the provider for the 2023 Annual Playgrounds Inspections and approve next steps.

22/23 066 To receive the update regarding the staffing implications and the associated costs of the Clerk and the Assistant to the Clerk taking responsibility for Routine Playgrounds Inspection and approve next steps.

22/23 067 To receive an update on the Routine Maintenance Contract for the Council and approve next steps.

22/23 068 To receive an update on the Closed Burial Ground and approve next steps.

22/23 062 To consider and approve:

- (l) *payment of £945 to Hockley and Dawson to survey the closed burial ground wall. (Closed Burial Ground - Walls Maintenance, amount remaining for 2022/23, £5,000);*

22/23 069 To receive an update on the leases with Waverley Borough Council and approve next steps.

22/23 070 To receive recommendations regarding allotment tenancies and approve next steps.

22/23 071 To receive recommendations from Planning Committee in relation to the examination of Waverley Borough Council Local Plan Part 2 and the Climate Change and Sustainability Supplementary Planning Document and approve next steps.

- 22/23 072** To receive an update from the Commons Working Party, Wonersh Environmental Advisory Group and Shamley Green Environment Group and approve next steps.
- 22/23 073** To receive an update from the Commons Working Party, Wonersh Environmental Advisory Group and Shamley Green Environment Group and approve next steps.
- 22/23 074** To consider and approve a date for the online event to encourage residents to join the parish council in 2023.
- 22/23 075** To consider and approve a date for a workshop for Wonersh Parish Council to advance a business plan and approve next steps.
- 22/23 076** To receive an update on the Public Right of Way 315, Shamley Green and approve next steps.
- 22/23 077** To receive the Routine Playgrounds Inspection reports and approve next steps.
- 22/23 078** To receive any signed off risk assessments for voluntary works and note expected forthcoming ones for Council consideration.
- 22/23 080** To receive reports by Members and the Clerk.
- 22/23 081** Members' business and correspondence for noting or including on a future agenda.
- 22/23 082** Dates of future meetings:
Full Council Meeting: 8 September 2022
Planning Committee: 28 July, 18 August and 8 September 2022

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The Parish Office, Wonersh Sports Pavilion, The Common, Wonersh, GU5 0PJ
Tel: 01483 892601

During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. Any items in the Exempt Part of the agenda cannot be filmed. If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.