

Wonersh Parish Council

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Minutes of the Extraordinary Council Meeting held on Thursday 24 June 2021 at 10.15 am, at Wonersh Sports Pavilion.

Present: Councillors Mike Band, Chris Crouch, Chris Howard, Ben Knight, Stephen Lavender, and Anthony Shutes.

In attendance: Lisa Davison and Jeannette Stevenson.

MINUTES

21/22 062 To receive and accept apologies for absence.

Apologies were received and accepted for Cllrs Scott and Shutes. Cllr Band was elected as the Chair for this meeting (proposed by Cllr Howard).

21/22 063 Wonersh Parish Code of Conduct – Declarations of disclosable interests.

There were no declarations of disclosable interests.

21/22 064 Open meeting for members of the public to raise matters with the Council.

There were no members of the public present.

21/22 065 Finance – to consider and approve the following:

- (a) **payment of £300 to Auditing Solutions for completion of the internal audit.**

This was approved.

21/22 066 Annual Governance and Accountability Return: To receive the internal auditors report and approve next steps.

Councillors welcomed the feedback from the Internal Auditor and further discussion of this was delegated to the Risk and Audit Committee for their consideration and, if appropriate response, prior to the next audit.

21/22 067 Annual Governance and Accountability Return (Part 3) 2019/20: To receive and approve Section 1 – Annual Governance Statement.

The Clerk read the statements and the proposed Council response, which was confirmed unanimously by Council. These were signed by the Clerk and Cllr Weale as the Chairman in 2020/21.

21/22 068 Annual Governance and Accountability Return (Part 3) 2019/20: To consider and approve Section 2 – Accounting Statement.

The Clerk read the values for each section and highlighted details on the explanation of variance. These confirmed unanimously by Council. These were signed by the Clerk and Cllr Howard as the Chair of the June meeting, where the year-end accounts were approved.

Action: Clerk to submit the AGAR to the external auditors and to make the unaudited AGAR available to the public from 25 June to the 6 August 2021.

Clerk to enquire about training via SALC to assist new councillors and staff member better understanding this process.