

Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

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Minutes of the meeting of Wonersh Parish Council held on Thursday 9 January 2020 at 7.30 m at Wonersh Sports Pavilion

Present: Councillors Mike Band (in the chair), Chris Crouch, Rob Ellis, Stephen Lavender and Anthony Shutes.

MINUTES

19/20 153	Consider and approve apologies for absence. Apologies were received and approved from Cllr Chris Howard and Rod Weale, and Lisa Davison, Clerk to the Council. Cllr M Band was elected to chair the meeting.
19/20 154	Wonersh Parish Code of Conduct – Declarations of disclosable interests and, if requested, consideration and approval of dispensations under the Code. There were no disclosable interests to declare.
19/20 155	Open meeting for <i>members of the public</i> to raise matters with the Council. Borough Councillor Michael Goodridge commented that the grass cutting had not been complete on the approach to the boundary with Shalford Parish. No other members of the public were present. Action: Clerk to follow up with Waverley Borough Council
19/20 156	Briefing by the <i>Safer Neighbourhood Policing Team</i> on issues of local interest and concern. Noted that this had been received by email and is appended to the minutes. Action: Clerk to include on Website.
19/20 157	Consider and approve the minutes of the Council meeting held on 14 November 2019. These were approved and were duly signed by Cllr Band.
19/20 158	Receive progress reports about matters previously considered and approved by the Council. This was received and noted that items requiring actions were included on the Agenda. Cllr Lavender raised the ongoing issue of traffic speeds, particularly on the main B2128 and also Blackheath Lane, where there has been a recent speed analysis done. The Council agreed to refer this to the Working Group led by Cllr Ellis, which will feedback to the Council and Committees as appropriate.
19/20 159	Receive the approved minutes of the Planning Committee meetings held on 7 November 2019, 28 November 2019 and 19 December 2020. These were received.
19/20 160	Receive the approved minutes of the Personnel Committee meeting held on 28 November 2019. These were received.
19/20 161	Note the minutes of the Parish Survey Committee meeting held on 7 November 2019. This was noted and they will be approved at the next Parish Survey Committee meeting.

19/20 162	<p>Receive and approve the minutes of the Risk and Audit Committee meeting held on 7 November 2019.</p> <p>These were received and approved.</p>
19/20 163	<p>Finance – consider and approve the following:</p> <p>With the exceptions noted below the Council resolved to approve these subject to a detailed review by Cllrs Band, Ellis and the Clerk, in the absence of the Clerk at the meeting.</p> <p>(a) the list of receipt and payment vouchers in November 2019 and December 2019;</p> <p>(b) the end November and December 2019 financial statements;</p> <p>(c) payment of up to £1,200 for filling potholes on the approach to Wonersh Sports Pavilion;</p> <p>See item 19/20 176 for further discussion of this.</p> <p>(d) payment of £156 for membership of Society of Local Council Clerks</p> <p>(e) payment of £250 as a Grant to Wonersh Cricket Club for maintenance of Wonersh Common, as per the Memorandum of Understanding</p> <p>(f) payment of £500 to Wonersh Woodland Group, as per the Management arrangements</p> <p>(g) payment of up to £250 as a contribution to the Waverley Citizens Advice Bureau;</p> <p>The Council resolved to agree to a grant of £200 as a contribution to Waverley Citizens Advice Bureau.</p> <p>(h) payment of up to £250 as a contribution to the South West Surrey Domestic Abuse Outreach Service;</p> <p>The Council resolved to agree to a grant of £50 as a contribution to South West Surrey Domestic Abuse Outreach Service.</p> <p>(i) payment of £855.67 to Playdale Playgrounds Ltd for repairs to the Wonersh Playground</p> <p>(j) payment of £244.67 by debit card to Websitebuilder.com for the Council Webpage;</p> <p>(k) payment of £156.27 by debit card for an overdue payment to Castle Water (14 day payment term)</p> <p>(l) setting up of a monthly Direct Debit for payment to Castle Water for allotment water</p> <p>(m) addition of Councillors Ellis, Howard and Lavender to the Cooperative Bank Account as signatories;</p> <p>(n) addition of Councillors Band, Crouch, Ellis, Howard, Lavender and Weale to the Cooperative Bank Account for online banking;</p> <p>(o) opening of another account with the Cooperative Bank for the purposes of the community room.</p>

19/20 164	<p>Confirm the precept for Wonersh Parish Council for 2020/21 will be £63,669.00.</p> <p>This was confirmed by the Council as £63,669.00. Following the recommendations of the Personnel Committee Meeting the Clerk's salary will be increased by 5%, following reallocation of funds from budgets with higher suggested increases.</p> <p>Action: Clerk to confirm precept with Waverley Borough Council and to update budget to reflect agreed changes to budget categories.</p>
19/20 165	<p>Discuss and agree next steps for the co-option of Councillors to represent Blackheath and Shamley Green.</p> <p>Deferred.</p>
19/20 166	<p>Receive an update from the Parish Survey Committee and Village Working Parties.</p> <p>Councillors provided a verbal update on progress in Wonersh and Shamley Green.</p>
19/20 167	<p>Receive and discuss further a potential phased approach to taking over commons maintenance from Waverley Borough Council, following a meeting with WBC officers, and approve next steps.</p> <p>The Council is confident in their decision to focus primarily on grassed areas in terms of maintenance and responsibility subject to conditions agreed as part of the lease, with the option to potentially extend to wooded areas in the future. They note advice from Hedley's solicitors regarding the common land and seek to incorporate agreement in the leases that, should WBC be moved to sell the land that the Parish Council have first refusal to purchase.</p> <p>Regarding whether the common land as a whole is included in the lease or just the grassed areas, at the present time, will depend upon allocation of liability and responsibility as well as maintenance.</p> <p>Actions: Clerk to follow up with WBC.</p>
19/20 168	<p>Delegate authority to Councillors Rod Weale and Mike Band to sign the lease of the commons from Waverley Borough Council.</p> <p>Deferred since no agreement is likely to be available in advance of the February meeting.</p>
19/20 169	<p>Receive an update on the refurbishment of the community room in Garden Close, agree hire terms and conditions, arrangements for cleaning and budget, and approve next steps.</p> <p>The Council received the report from Cllr Band and agreed that the booking software should be purchased as soon as the communication strategy is in place.</p> <p>Hire terms and conditions and associated health and safety and safeguarding policies were approved subject to minor requests from Councillors.</p> <p>Employing a cleaner on a self-employed basis was agreed and the hourly rate of £12 approved.</p>
19/20 170	<p>Receive recommendations from the Personnel Committee on the employment of a cleaner for the Garden Close community room and approve next steps, including the offer of the role and signing of contracts.</p> <p>These were received and approved.</p> <p>Action: Clerk to arrange for contracts to be signed.</p>

19/20 171	<p>Delegate authority to Councillors Rod Weale and Mike Band to sign the lease of the Community Room in Garden Close, Shamley Green.</p> <p>The Council delegated authority to Cllrs Weale and Band.</p>
19/20 172	<p>Receive a draft outline communications strategy for Wonersh Parish Council and agree next steps towards the adoption of this.</p> <p>Deferred.</p> <p>Action: Cllr Lavender, the Clerk and other interested parties to meet to discuss.</p>
19/20 173	<p>Discuss the options with a view to agreeing that the Parish Council adopt the telephone box(es) at (a) Lords Hill Common, Shamley Green, (b) Blackheath Lane, Wonersh and (c) Blackheath, subject to the agreement of local residents to maintain these a decent condition and develop a strategy for their use.</p> <p>The Council agreed to the adoption of (a) Lords Hill Common, Shamley Green, (b) Blackheath Lane, Wonersh, in principle and with regards to (c) the council awaits further information.</p> <p>Regarding (a) and (b), the Council require residents to get together to agree a common proposal for maintaining the associated boxes.</p> <p>Action: Clerk to contact WBC and residents to agree next steps.</p>
19/20 174	<p>Receive the updated asset management register and note items to be discussed at future Council Meetings.</p> <p>Deferred.</p>
19/20 175	<p>Discuss the refurbishment of the Toposcope on Chinthurst Hill and approve next steps.</p> <p>Deferred.</p>
19/20 176	<p>Discuss and agree the approach to improve the surface on the approach to Wonersh Sports Pavilion.</p> <p>The Council agreed that the following contributions be suggested to:</p> <ul style="list-style-type: none"> • The business 20% • The houses, 10% each • The Cricket Club, 30% • The Parish Council, 30% <p>The Council requires two further quotes before agreeing to proceed with the work.</p> <p>Action: Clerk to write to all parties setting out the proposal in the context of a budgetary amount of £1,200</p> <p>Clerk to obtain two further quotes.</p>
19/20 177	<p>Discuss the proposal for the Parish Council to meet with Waverley Borough Council Leader, Deputy Leader and Tom Horwood and approve next steps.</p> <p>The Council agreed that a meeting would be beneficial and would like to agree an agenda prior to scheduling the meeting.</p> <p>Action: Councillors to propose Agenda items in advance of the February Council Meeting.</p>

19/20 178	<p>Discuss and agree attendance at the Policing your Community Road Show. Waverley: Monday 3rd February 2020; Guildford Wednesday 5th February 2020.</p> <p>The Councillors noted the road shows but were not available to attend.</p>
19/20 179	<p>Discuss whether there is demand for a further ‘meet the beat’ event in the Parish and, if so, agree and time, date and venue.</p> <p>There is demand but not for the next six months.</p>
19/20 180	<p>Receive reports by Members and the Clerk.</p> <p>No reports were received.</p>
19/20 181	<p>Members’ business and correspondence for noting or including on a future agenda.</p> <ul style="list-style-type: none"> • Declare a Climate Emergency in Wonersh. • Agree approach to management of common land in Shamley Green, following the takeover from Waverley Borough Council, with consideration for the Fete and requests to park on common land for events. • Affordable housing paper • Dog fouling near Blackheath Car parks
19/20 182	<p>Dates of future meetings:</p> <p>Council: 13 February 2020</p> <p>The meeting date of 13 February 2020 was confirmed.</p> <p>Planning Committee: Tuesday 4 February 2020, Thursday 20 February 2019</p> <p>These planning committee meeting dates were confirmed.</p>

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Appendix 1: Neighborhood Report - 08/12/19 to 08/01/20

Neighbourhood Crime Report for 08th Dec 2019 to 08th Jan 2020 for Wonersh, Shamley Green (no reports for Winterfold or Blackheath).

Public Interest only.

45190134327 14/12/2019 Road PRESCRIBED LIMIT OFFENCE CHURCH HILL, SHAMLEY GREEN
A driver involved in a Road Traffic Collison provided a roadside sample above the limit.

There were four further crimes but which were NOT of Public Interest.

A Christmas crackdown on drink and drug-drivers led to 107 arrests in Surrey in just 15 days. 71 on suspicion of drink-driving and 40 on suspicion of drug-driving (4 arrests were for both drink and drug). The annual campaign aims to educate motorists about the dangers of driving under the influence, and target those who put the lives of themselves and others at risk on our roads.

<https://www.surrey.police.uk/news/surrey/news/2020/01/107-arrests-made-during-christmas-crackdown-on-drink-and-drug-drivers-in-surrey/>